

### Formatting a Works Cited List

A Works Cited list follows an essay or report containing references that come from somewhere other than the author of the essay. These references may be directly quoted or presented via summary or paraphrase, and their source will be presented in the body of the paper via in-text citation. From that citation, a reader should be able to refer to the Works Cited list to find more information about the source. As such, it is necessary that both the in-text citation and the Works Cited page are presented in a standard format. For our purposes, that format is MLA. What follows is a basic list of what comes when, including example entries.

#### First, alphabetize your entries by author name.

- \* If there is an author listed for your source, that is what will appear first in your WC entry, using the following format: Last name, first name.
- \* If there is more than one author, your entry looks like this: Lastname, firstname, and firstname lastname.
- \* If there is NO author provided, begin with the title of the article.

#### For a Journal, newspaper, or magazine:

- \* After the author, the title of the article from a magazine, journal appears in quotation marks: "Title of Article."
- \* After the title, the name of the journal or magazine appears in *italics* followed by a comma: *Name of Journal*,
- \* After the name of the journal and the comma, list the volume, number, and date, in plain text and separated by commas: vol. 1, no. 2, 1 Dec. 2020,
- \* After the volume, number and date and the comma, list the page numbers of the article, followed by a period: p. 1 – 3.
- \* Finish with the copied and pasted link to the database, followed by a period: *EBSCOhost*, doi:10.2105/AJPH.2014.302242.

#### \* Putting it all together (journal, newspaper, or magazine):

Metzl, Jonathan M., and Kenneth T. MacLeish. "Mental Illness, Mass Shootings, and the Politics of American Firearms." *American Journal of Public Health*, vol. 105, no. 2, Feb. 2015, p. 240. *EBSCOhost*, doi:10.2105/AJPH.2014.302242.

#### For a website:

- \* After the author, the title of the article from a website appears in quotation marks, followed by a period: "Title of Article."
- \* After the title, the name of the website appears in *italics*, followed by a comma: *Name of Website*,
- \* After the name of the website, owner/publisher of the website (if available) appears in plain text, followed the date of the article, followed by a comma: Website Publisher, 1 December 2020,
- \* After the date and the comma, the web address appears as a link (leave off the <http://www>), followed by a period: website.com/this-is-the-article-title.

#### \* Putting it all together (website):

Duncan, Rodger Dean. "The Why of Work: Purpose and Meaning Really Do Matter." *Forbes*.

Forbes Media, 11 September 2018, [forbes.com/sites/rodgerdeanduncan/2018/09/11/the-why-of-work-purpose-and-meaning-really-do-matter/?sh=1c72732668e1](http://forbes.com/sites/rodgerdeanduncan/2018/09/11/the-why-of-work-purpose-and-meaning-really-do-matter/?sh=1c72732668e1).

**For a book:**

After the author, the name of the book appears in *italics*, followed by a period: *Name of Book*.  
After the title, the publisher appears in plain text, followed by a comma: Publisher,  
After the publisher and the comma, the year of publication appears, followed by a period: Year.

**Putting it all together (book):**

Blocher, Joseph, and Darrell A. H. Miller. *The Positive Second Amendment Rights, Regulation, and the Future of Heller*. Cambridge University Press, 2018.

**Additional Info:**

- \* Works Cited list should be the last page of your essay and numbered the header as such
- \* Works Cited should appear centered at the top of the page (do not underline, do not bold, do not italicize, do not use quotes)
- \* Double space, eliminate extra space between entries
- \* Use a hanging indent format (first line of entry on left margin, subsequent lines indented)

For more info, see the following:

[https://owl.purdue.edu/owl/research\\_and\\_citation/mla\\_style/mla\\_formatting\\_and\\_style\\_guide/mla\\_works\\_cited\\_page\\_basic\\_format.html](https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_works_cited_page_basic_format.html)